

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 16th November 2021 Meeting Notes				
1.	Attendees and apologies				
	Present:	Cllrs Elizabeth Threlfall, Martin Smith, Chuck Berry. Steve Hind, Ian Cain, Henry Jodrell, Roger Baker, Pauline Cameron, Ian Vout, Ellen Blacker, Martin Evans, Peter Hatherell, Roger Budgen, Phil Exton, Dai Davies, Mike Pitt			
	Apologies:	Cllr Gavin Grant, Phil Ray, Claire Mann			
2.	Notes of last meeting				
		The minutes from the CATG meeting dated 7 th September 2021 are here: CATG meeting notes 7th September 2021			

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3.	Financial Position				
		<p>Budget 2021-22</p> <p>(a) £13,255.00 - CATG allocation 2021-22 (b) £21,135.41 - Underspend from 2020-21 (Inc. committed schemes) (c) £,0.00 Area Board underspend (d) £30790.00 - 3rd party Contributions TBC (e) £65,180.41 Total Budget 2020-21 (a+b+c+d)</p> <p>(f) Committed /New schemes 2021/22 = £55,800.00</p> <p>Current Balance £9,380.41 (e-f)</p>			
4.	Top 5 Priority Schemes (Priority 1)				
	<p>Issue 5438 Brinkworth footway Submitted 16/06/17</p>	<p>06/03/20 Substantive bid successful. £5000 allocated from 2019/20 budget.</p> <p>07/09/21 Atkins liaison with Ringway for method of traffic management.</p> <p>Road will be closed to allow work to be undertaken safely.</p>	<p>16/11/21 Construction commenced on 18th October but had to be postponed due to shallow utility cables.</p> <p>Atkins currently liaising with Wiltshire Streetworks and Gigaclear to resolve issue.</p>	<p>1.</p>	

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	<p>5980 6066 Ingram Street, Malmesbury. (Cross Hayes Car Park)</p>	<p>22/06/21 Cost estimate reviewed. Implementation to take place in conjunction with 20mph limit to reduce road marking costs.</p>	<p>16/11/21 Works being implemented with Bristol Street 20mph limit. Works complete. To be CLOSED.</p>	<p>1.</p>	
	<p>7-19-5 Mill Lane Malmesbury Submitted 7/08/19</p>	<p><i>Request for Mill Lane to have two way access for cycles.</i></p> <p>09/03/21 From looking at highways records, Mill Lane is an unclassified road and highways maintainable. If this is correct, a conversion to cycle track shouldn't be required and a traffic order for signing amendments will make Mill Lane accessible to cyclists.</p> <p>SH to investigate existing traffic orders including a one way restriction and advise on order amendments and signing alterations to legally permit cyclists access.</p> <p>22/06/21 There are several existing orders which cover Mill Lane and to enable the 'No Entry' to be changed to 'except for cyclists' the orders will have to be reviewed and changed.</p> <p>07/09/21 Preparation of information to be completed to enable advert.</p>	<p>16/11/21 There are several existing orders along Mill Lane which are related and have anomalies. Discussion progressing on how to resolve these.</p>	<p>1.</p>	

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	<p>7-20-5 (submitted 13/09/20) B4040 Leigh (southwest of Swan lane junction)</p>	<p>Request to replace existing speed limit repeater post with longer post to remount sign and allow erection of Auto Speed watch device.</p> <p>22/06/21 Issue with safe working practice has prevented this going ahead due to proximity to electricity pole and stay. Site meeting with SEC undertaken and scheme can go ahead once letter of authorisation is received.</p> <p>Discussion re the position of the post. Note that future positions need to consider other elements which could hold up the implementation.</p> <p>To go ahead.</p> <p>07/09/21 It is understood that installation is complete.</p> <p>Once confirmed, issue can be closed.</p>	<p>16/11/21 Complete.</p> <p>To be CLOSED</p>	1.	
	<p>7-20-6 (submitted 08/10/20) Junction/bend at Happy Land / Waterhay lane Ashton Keynes</p>	<p>Issue that navigating the bend is dangerous. Blind bend in both directions and cars are required to stop on bend when trying to turn Right onto the unnamed road (believe it is C70) that leads up to bradstone pavilion.</p> <p>Consideration of signing / road markings</p> <p>01/12/20</p>	<p>16/11/21 Signing installed. Road markings to be implemented shortly.</p>	1.	

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		<p>Suggest package of minor signing and road marking improvements including bend warning signs and possible chevrons. Estimate of cost £2,500. Agreed as Priority 1</p> <p>07/09/21 Scheme designed and agreed with Parish Council. Works package issued to Ringway.</p>				
	<p>7-20-7 Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station. https://www.google.co.uk/maps</p> <p>22/06/21 Footway adjacent to Kwik Fit is not highway land and therefore a dropped kerb will not be possible at that location. Crossing point at the roundabout can be progressed but decision required on whether to progress with dropped kerbs along Old Station Mews by the fire station and onwards.</p> <p>07/09/21 Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p>	<p>16/11/21 Land issue complications established and to be resolved if the decision is made to extend the footway. This will take time.</p> <p>SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall to be invited.</p>		<p>1.</p>	

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		Investigation for permission to use land for footway extension. Develop cost estimate to include footway extension.			
7-21-7 Easton Grey- Crossroads, Easton Grey Plain Submitted 14/6/21		<p>Vehicles not stopping. 'STOP' sign request 2/06/21 Martin Smith to investigate and report back.</p> <p>07/09/21 Report that signage is poorly positioned and not visible. SH to visit site.</p>	<p>16/11/21 Site meeting undertaken. Proposal to move give way sign further away from the junction.</p> <p>Agreed to be progressed.Approx cost £200 Confirmation required that Easton Grey PC will contribute 30%.</p>	1.	
7-21-12 Sign / road markings on cycle route between Malmesbury / Sherston		<p>08/09/20 Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p>Members gave broad support to this request but felt that lots of signs and road markings in the rural environment should be avoided. Members suggest that overall route signing between Sherston and Malmesbury (flag signs) alongside cycle symbols on the carriageway where appropriate (i.e. in advance of junctions) to increase driver awareness of the presence of cyclists.MR to look at outline design and costings and present to next meeting for consideration</p> <p>01/12/20</p>	<p>16/11/21 Design work delegated.</p> <p>SH to chase progress.</p>	1.	

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		<p>Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+</p> <p>Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment.</p> <p>Contribution to be requested from PC.</p> <p>09/03/21 Cycle route signage required. Progress could be considered by Signing Team if there is officer availability. Parish Council would like summer usage.</p> <p>22/06/21 'Highways Improvement request' form required to enable scheme details to be logged and possible prioritisation.</p>			
5.	Other Priority issues				
a)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09</p>	<p>07/09/21 Signing complete for 20mph limit.</p> <p>Road marking roundels to be implemented in conjunction with markings at Cross Hayes car park.</p> <p>Note that Cross Hayes car park markings have been recently been re freshed without the proposed changes, via an alternative source.</p>	<p>16/11/21 Road marking roundels being implemented within the ad hoc process.</p> <p>The Triangle was discussed with Martin Rose. No information available. SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall, Roger Budgen to be invited. SH to query £1400 for topo survey.</p>		

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		The issue regarding The Triangle to be investigated and initially discussed with Martin Rose to obtain any design work to date.			
b)	7307 Southside Cottage to Radnor Close Corston - Footway link	<p>22/06/21 Details being developed. Being able to install the railings is not straightforward. Non standard items will make the scheme expensive.</p> <p>One household affected and so to be re-considered by Parish Council. Max spend by CATG of £5k, deficit to be found elsewhere.</p> <p>Steve to investigate other schemes to reduce costings.</p> <p>07/09/21 Investigating option to pipe ditch to enable footway without railings. With drainage team and Ringway for cost estimate.</p> <p>It is understood that the cottage is not owned by the present tenant and the current cost estimate is not justifiable. PC will discuss with the freeholder. Updated cost estimate £22k.</p>	<p>16/11/21 With Wiltshire Council Drainage team to provide cost estimate for piping section of ditch.</p> <p>Engineer has been away for several weeks. SH query with Danny Everett. Piping ditch not favoured due to previous blockage and problematic clearing.</p> <p>ET to raise with Danny.</p>		
c)	7-20-3 B4014 Filands, opposite Filands View Issue submitted 14/10/19	<i>“Difficulty crossing the road due to volume and speed of traffic and width of the road. Lack of pavement to access narrower part of the road. I am partially sighted.</i>	16/11/21 From discussion with Elizabeth Threlfall, further discussion required to clarify extent of topo survey.		

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		<p><i>Extend the pavement on the north side of the B4014 and install a pedestrian crossing to the east of the Filands View entrance – Garden Centre side.</i></p> <p>07/09/21 The traffic island on its own will be sufficient for a substantive scheme. Costs for similar schemes in the County have been around £25k.</p> <p>It is understood the PC are prepared to contribute £12k.</p> <p>A topo survey will be required to enable this scheme to be designed and funded from the CATG approx. £1500.</p> <p>Clarification required on whether the extra 8m section of new footway on the northern side to the west of No 1 Filands is to be included.</p> <p>Topo survey to be completed asap so that design can be developed for improvements.</p> <p>The 8m section of new footway to be included.</p>	<p>SH to organise TEAMS meeting to clarify priorities and way forward regarding Filands. Phil Exton, Roger Budgen, Gavin Grant, Elizabeth Threlfall, Martin Smith, Chuck Berry, to be invited.</p>		
d)	<p>7-19-4 B4014 Filands Submitted 7/08/19</p>	<p><i>Make the existing Filands pedestrian path officially a pedestrian and cycle path from the Tetbury Hill junction round to the BP garage or at least up to the A429</i> https://www.google.co.uk/maps/</p> <p>06/03/20 Widening of existing footway to 2.75m -3.0m required to meet necessary required standard. This is achievable for majority but constraints along length including open ditch, electrical poles and legal highway</p>			

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		<p>boundary. Overall length exceeds 1km. Estimated cost £100,000+</p> <p>01/12/20 Transport Scoping note submitted by Gleeson Strategic Land for walking and cycling proposals on land to the south of the B4014 Filands (250 homes) Outline or full planning application expected over the coming months. Members agreed to wait to see planning consent offers in terms of walking and cycling before agreeing next steps.</p> <p>22/06/21 Consider to include in substantive bid as above scheme ref 7-20-3 along Filands and to use CIL money from developments.</p> <p>07/09/21 Issue 7-20-3 is already justifiable as a substantive scheme.</p>			
e)	<p><u>Issue 4317 / Issue 4786 (not logged)</u></p> <p>Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry.</p>	<p>03/09/19 Development site sold, and proposal plans expected soon</p> <p>22/06/21 Pending planning. Developers are aware of the work proposals and their expected input</p> <p>22/06/21 Developer to cover cost of this.</p>	16/11/21	Further clarity required in one of the TEAMS meetings being organised.	

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		<p>Proposed that the speed limit be extended. Assessment needed, cost £2500.</p> <p>Steve to investigate to offer options and liaise with Development control.</p>			
f)	6314 Lea village	<p>03/09/19 Issue remains on hold pending school planning application</p> <p>08/09/20. Awaiting further instruction from parish council</p> <p>22/06/21 To be investigated</p>	<p>16/11/21 ET requested issue to remain on the tracker. ET discussing with Danny Everett from Wiltshire Council Drainage team.</p>		
g)	<p>7-21-1 Sherston - Bollards, Church St (opposite Gray's garage) Submitted 14/2/.2021</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p>09/03/21 JT to check with Parish Council. SH to check and advise if bollards are a feasible option leaving room for all pavement users.</p> <p>22/06/21 Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.</p> <p>07/09/21 SH in process of obtaining costs.</p>	<p>16/11/21 Cost estimate approx. £3,000</p> <p>Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost.</p> <p>(Check whether any permissions are required for a conservation area.)</p>		

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h)	<p>7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p>Road safety concern/ possible reflective marker posts</p> <p>09/03/21 Potential for more permanent post or reflector on building. CB to investigate.</p> <p>22/06/21 No action yet. SH to investigate further for next meeting</p> <p>07/09/21 SH investigating solution. Collision data obtained, no real problem from the data available. Parish Council felt that accidents due to excessive speeding, but all precautions already taken. Possible edge markings to be considered. Steve to visit and assess.</p>	<p>16/11/21 Edge markings not appropriate. Could consider centre line maintenance and checking cats eye function. Referred to Chuck Berry. No decision made but could be considered as a maintenance issue.</p>		
i)	<p>7-20-9 Dauntsey, The Green to the junction with Brinkworth Road. Submitted 10/9/2020</p>	<p>Footway request</p> <p>07/09/21 Site meeting undertaken. Maintenance to be undertaken asap by Matt Perrott Problem to be left on the tracker to form a substantive bid asap</p>	<p>16/11/21 The Parish Council are progressing with SIDS and are awaiting agreed maintenance issues to be undertaken.</p>		
j)	<p>7-21-5 B4040 Charlton bridge– signing and roadmarking review Submitted 4/3/2021</p>	<p>Signing and roadmarkings</p> <p>07/09/21 Scheme as requested, previously designed as a structures funded project. Intention to fund via Wiltshire Council Structures budget.</p>	<p>16/11/21 Scheme being progressed. Progress to be monitored.</p>		

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		Leave on to be monitored.			
k)	7-21-6 The Dauntsey / Seagry Road south from Great Somerford running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20	Request for speed limit change 22/06/21 Metro count has been requested. Send SID process to Elizabeth Threlfall. 07/09/21 SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET	16/11/21 Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500.		
l)	7-21-8 Brinkworth, Causeway End – Submitted 29/6/21	Request for speed limit review	16/11/21 SH reviewed placement of 30mph signs and confirmed they are correct. A speed limit review would cost £2500 and could result in removal of 50mph limit on B4042.		
m)	7-21-10 Brokenborough – pedestrian safety Submitted 2/8/21	Replace road markings- edge lines and ‘SLOW’ markings. 20mph limit Restriction to HGV’s	16/11/21 SH discussion with MS 20mph limit could be considered. The cost of the assessment is £2500. Martin Smith to discuss with PC.		
6.	New Issues submitted since previous meeting				
	7-21-11	Corner eroded and requires kerb and repair to road surface.	16/11/21		

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	St Paul Without – Junction of C67 E to Tanners Bridge and lane to Wessex Water pumping station		Likely to be undertaken as maintenance.		
7.	Other items -				
	<p>1. Filands View footpath needs to be considered where the footpath meets the un surfaced area. MR email GG dated to visit. Suggestion to create a new access through the hedge which is closer to play area. GG to work with TS to plan solution. Some “DIY” action taken to make a wide gap. GG to check ownership of hedge to progress. Some progress, more at next meeting</p> <p>2. CB Roundabout in Kemble, is there an impact on our area? Will come through planning process. NFA, part of planning process. No action yet, wait and see</p> <p>3. Baskerville residents concerned at parking by the by-pass. Yellow lines to be part of the annual review of the area and clarification from Matt Perrott re the re-installation of a lockable barrier. Work in progress Wessex Water asked to provide temporary locked gates, permanent resolution will take time to agree. GG to discuss with Wessex representative and circulate keys as appropriate. No progress</p> <p>4. Parking issues at Westonbirt (Gloucester Council and Matt Perrott – funding to be determined) and Willesley- Highways Improvement Request would be required. Work in progress. Discussed at Area Board meeting re residents parking scheme. Discussion to be continued with Glos Council for agreement. GG to make contact with Glos Council and forward to MP.</p> <p>5. Easton Grey speed reduction scheme – road markings still outstanding.</p>				

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8.	Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued /designed but are awaiting implementation. Schemes Highlighted in yellow require Area Board approval)
	<p>1 Brinkworth Footway Phase 1 . (Cost £5000 – contribution to substantive scheme)</p> <p>2. Southside Cottage to Radnor Close Corston - Footway link Cost £22,000 CATG max £5000, S.106 £5000, PC £12000 TBC) To be re-considered</p> <p>3. Mill Lane - Traffic orders to be revised and re advertised Cost £2000 (CATG £1400, Malmesbury £600 TBC)</p> <p>4. B4014 Filands, west of Snell Avenue- Ped Refuge & footway link to be considered as a substantive scheme.</p> <p>5. Gloucester Road / Station Road Drop kerbs (x 5) Cost £4000, (CATG £2800, Malmesbury TC £1200) plus additional footway to be considered.</p> <p>6. Easton Grey Crossroads, Easton Grey Plain – Move Give Way sign further away from junction Cost £200 (CATG £160, Easton Grey PC £60)</p> <p>This to be re-considered when definite projects agreed. Cllrs to meet to agree priority order</p>
9.	Date of Next Meeting:
	Tuesday 8th February 2022

Malmesbury Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

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2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **£9380.41**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

